

**New England CPE
Board of Directors
May 15, 2025**

**ZOOM Mtg.
10:00 am – 11:00 am**

MINUTES

1. Call to Order
2. Roll Call

NECPE Board of Directors P=Present/A=Absent

Alkova, Viktoria (P)	Cobb, Mike (A)	Gandia, Laura (A)
Ash, Ethan (P)	Culver, Rose (P)	Lefebvre, Matt (A)
Bacon, Matt (P)	Dano, Brian (P)	Nesmith, Laura (A)
Boufford, Jeff (A)	DeMello, Kathy (P)	O'Connor, Brice (P)

GUEST: Adam Lord-Penchansky (partner who does financials and tax returns for CIBOR and NECPE– Presented NHCIBOR Financials Review 2024. Showed compilation for 2023 and 2024. Summarized about the C Corp, reported as independent financial statements. Banks look for independent person doing the Compilation Report. Balance sheet is as of a certain date (12/31/24). Total current assets went down 2024 from 2023.

Report placed on file, please review for further information.

1. **Secretary's Report** – R. Culver
 - a. **MOTION** to accept the minutes of the May 2025 meeting. **MOTION** was **SECONDED** and **APPROVED**.
2. **President's Report** – K. DeMello
 - a. M Cobb sent her names and contact info whom he thought would be key Maine brokers who were particularly vocal. B O'Connor had sent her issues in advance. K DeMello made calls to 6 brokers, leaving voice mails, two called back. Let recipients know in her messages that grievances have been received and are being addressed.
 - b. Need to forward to Shane list of issues that have been continually raised and suggests that things need to be addressed by anniversary date of September 1st.
 - c. B O'Connor thinks that is too far out, and hopes that things can be addressed sooner. Tough to give a date without understanding what the process is to make corrections.

Envision meeting with Shane with entire board so that questions can be asked etc and then decisions about how we want to proceed. B. Dano seconds that proposal.

- d. K DeMello has been asking members about the platform, and one agent in particular said interestingly that the system is totally different, understood it was robust, and also that we received many emails about the imminent classes and training. We need to get our members educated on the website. Shane is willing to set up more classes and training. E Ash has been doing classes on his own with KW. E Ash said that there are definitely different levels about what the complaints are, some a continuation from the prior system; also said that there are things that are obviously wrong. K DeMello asked if Allison can contact Shane to get some dates for a meeting. In the meantime she will get the list of issues to all.
 - e. E Ash – Moodys will be at the conference; not sure who is going to conference, but K DeMello will be there.
 - f. The meeting will be in June with the entire board.
3. **Treasurer's Report** – J. Boufford Absent – Allison presented
- a. A Ropes sent out financials to all. Income looks bad because dues have not been collected yet, due July 1. Expenses reflect first q to CIBOR. Catalyst fees reflect 4th Q of last year based on way billed. Just paid Catalyst fees for April, May, and June not reflected here.
 - b. The financials for March and April were reviewed and will be put on file.
4. **Office Administration Report** – A. Ropes
- a. Since the last meeting in March..., there have been 8 inquiries into NECPE: 5 NH and 3 Maine.
 - b. RI NECPE members are slowly coming on board. Currently there are 17 who have paid dues and 18 RI members still unpaid.
 - c. A Ropes will begin invoicing for the new year beginning July 1st next week by sending out the invoices electronically and putting a member alert on NECPE website. One will be able to download the generic invoices and pay either by check or you can pay online with the link. Hard copy invoices will also be mailed out. Fees have not been raised based on budget.
5. **New Business**
No new business.
6. A **MOTION** to adjourn the meeting was **SECONDED** and **APPROVED**. Meeting adjourned at 10:48 am

Respectfully submitted,

Rose Culver
Secretary NECPE