

**MEETING MINUTES**

1. Call to Order
2. Roll Call: (Need 8 for quorum) (P) = Present / (A) = Absent  
Ethan Ash (P)                      Garvey, Dave (P)                      Robinson, Joe (P)  
Bacon, Matt (P)                      Jean, Bill (P)                      Tanguay, Dave (P)  
Boufford, Jeff (P)                      Kingsley, Scott (P)  
Canavan, Nicole (P)                      Lefebvre, Matt (A)  
Dano, Brian (P)                      Nesmith, Laura (P)  
DeMello, Kathy (P)                      Reagan, Kim (P)  
Gaffney, Kyle (A)
3. Secretary's Report – D. Tanguay
  - a. **MOTION** to accept the minutes of the December 2024 Board of Directors meeting. **MOTION** was **SECONDED** and **APPROVED**.
4. President's Report – K. DeMello
  - a. President's Update  

Nothing new to report.
5. Office Administration Report – A. Ropes
6.
  - Since the meeting in November, there have been 9 new applicants – 7 REALTORS and 2 Affiliates.
  - The holiday party was Dec. 4<sup>th</sup> at the MCC. I had 94 signed up, and I am guessing that about 75/80 showed up. I had a few walk-ins. Income was \$9080.00, less expenses of \$8,385.55, for a profit of \$694.45.
  - I have invoiced RI NECPE Members. Their fees will be due by Dec. 31<sup>st</sup> for the year Jan 1 – June 30, 2025. They will be charged the prorated fee at \$ 290.00. I have had two people pay the dues and am working with RI to get the word out to those members.
  - There was an Education meeting Dec. 11<sup>th</sup> in which we planned out 2025. I will let Bill go over that. As soon as those classes are confirmed I will get them on the website calendar.
  - All the renewal invoices have gone out electronically and in the mail. The renewals are coming in.
7. Committee Reports:
  - a) (Affiliate and Special Events) / (NHCIBOR Cares)– S. Kingsley  
The BBQ and Golf in June, mixer in August. Scott is looking for a networking event in October and wrap-up in December. The Statewide meeting is changing locations from Hooksett to Londonderry.

- b) (Sponsorship) – J. Robinson  
Jeff and Joe are meeting this week to further discuss and plan the 2025 golf outing. We will be getting a flyer to circulate. The 4th year of golf is coming up. Last year we were a bit light on golfers. Try to attend or spread the word.
- c) (Education) – B. Jean  
Met last week. The Core class is 2/7, hoping to have 1031 in March, Agency is April 4th, Inspections May 2nd, Risk Management June 6th, Ethics Sept. 5th and Core Oct. 3rd.
- d) (Finance) – J. Boufford
  - 1) Financials for Dec. 2024 – were reviewed and will be placed on file.
- e) (Grievance) – M. Bacon  
Nothing new to report.
- f) (Professional Standards) – M. Bacon  
Nothing new to report.
- g) (Membership) – B. Jean
  - 1) MOTION to approve new provisional member applications subject to names being published as per CIBOR bylaws—**APPROVED**
  - 2) Membership Update
- h) (RPAC/IMF) – Ethan Ash  
Nothing new to report.
- i) (Public Policy Committee/Government Affairs) – D. Garvey  
Matt Bacon said the office is backed up and slow in releasing the bill. Went over about 7-8 bills. Statewide seeking new vice chair – Chris is stepping back. Volume of bills – housing – planning zoning high. The Governor is involved in the issue of DES/DOT timing for all approvals.
- j) (NHCIBOR Cares) – Laura Nesmith  
Quiet this month. Cares donations are more local.
- k) (Forms) – B. Jean  
Matt Johnson is in the process of working on revising two of Cibor’s forms.
- l) (NECPE: Transition to New Moody’s/Catylist System) – Matt L. Absent  
Property class labels – vigilant property class is correct. Search is more complex, but data more robust.
- m) (Strategic Planning Committee) – Matt B.  
Met on Tuesday. Few items next month.

7. New Business:  
No new business

8. Adjournment at 9:35 am.

Respectfully submitted,

Dave Tanguay  
Secretary