

New England CPE
Board of Directors
Sept. 19, 2024

ZOOM Mtg.
10:00 am – 11:00 am

MINUTES

1. Call to Order
2. Roll Call

NECPE Board of Directors P=Present/A=Absent

Alkova, Viktoria (A)	Cobb, Mike (P)	Forma-Knaack, Ali (A)
Ash, Ethan (P)	Culver, Rose (P)	Gandia, Laura (A)
Bacon, Matt (P)	Dano, Brian (P)	Lefebvre, Matt (A)
Boufford, Jeff (A)	DeMello, Kathy (P)	O'Connor, Brice (A)
Canavan, Nicole (P)	Farley, Cassie (A)	Nesmith, Laura (P)

1. Secretary's Report – R. Culver

- a. **MOTION** to accept the minutes of the July 2024 meeting. **MOTION** was **SECONDED** and **APPROVED**.

2. President's Report – E. Ash

- a. NECPE Transition to new Moody's/Catylist System – Update: As of tomorrow, we have 5 online classes left for the Transition. Additionally, there are 5 in-person classes that members can attend during the week of Oct. 1st. Sept. 30th is the transition. For the record, the new member log-in user name will be the member's email.
- b. Everything is in motion for RI commercial board members to join NECPE. RI will be joining NECPE because they shut down their catalyst platform. A Ropes has already received the member list. Other than CT, NECPE serves all NE boards.
- c. NECPE Governance 2025 Update - A Ropes reported that NHCIBOR is forming the Governance Committee which works for both CIBOR and CPE governance and renewals, etc.
- d. E Ash - Need to find out whose terms are expiring. A Ropes indicted the following terms are expiring:

Brice O'Connor – State of ME 1 Yr. Term

Laura Nesmith – 2 Yr. Term...*Laura will renew for another 2 year term.

Brian Dano – 2 Yr. Term

Cassie Farley – 2 Yr. Term

Matt Lefebvre – 2 Yr. Term

Jeff Boufford – will he renew as Treasurer?

Matt Bacon – Past Pres.

Nicole Canavan – 2 Yr. Term...**She said she probably would renew.

Rose Culver – 2 Yr. Term (Secretary_...*Rose will renew for another 2 year term.

Ali Forma-Knaack was State of VT representative for 2 year term. She took over for Star, attended one meeting in January then disappeared. She left McNabb Properties and moved to VT is what A Ropes heard. She has been contacted numerous times with no reponse, including at her former broker's. Upon suggestion, the Board agreed to replace her.

3. **Treasurer's Report** – J. Boufford – Absent. Allison presented.
 - a. A Ropes - dues collected-to-date rate: NH 95% Maine 96% Mass 100% dues collected. 70% of late fees collected.
 - b. M Bacon – wondered about year over year members. Getting more “resi-mercial” from BH and KW who are mandating this if doing any commercial work.
 - c. MOTION to review the month end Financials for July and August 2024
4. **Office Administration Report** – A. Ropes
 - a. Since the last meeting in July., there have been 20 inquiries into NECPE: 11 in NH and 9 in ME
 - b. As always working on withdrawals/deletions.
 - c. We have had several online NECPE new platform training classes already. A Ropes attended two classes, one for NECPE admin training and one for back end training. We have 4 more online courses next week and we have 5 in person classes scheduled first week in October.
 - d. A Ropes met with Shane yesterday. One issue of platform is that A. Ropes can't send out emails to members directly, needs to use Mailchimp or the like. This is an issue only on the admin side, not for emails from members. M Bacon discussed the issue with Shane back in November and still has not been built in.
 - e. E Ash indicated that there is new information about how to promote listing to members; members need to opt in so as to be able to receive messages. Good idea to promote opting-in by members. Should include that message in the training.
5. **New Business** – Nothing new to report.
6. A **MOTION** to adjourn the meeting was **SECONDED** and **APPROVED**. Meeting adjourned at 10:26 am

Respectfully submitted,

Rose Culver
Secretary NECPE