

New England CPE
Board of Directors
May 16, 2024

ZOOM Mtg.
10:00 am – 11:00 am

MINUTES

1. Call to Order
2. Roll Call

NECPE Board of Directors P=Present/A=Absent

Alkova, Viktoria (P)	Cobb, Mike (P)	Gandia, Laura (A)
Ash, Ethan (P)	Culver, Rose (A)	Lefebvre, Matt (P)
Bacon, Matt (P)	Dano, Brian (A)	Nesmith, Laura (P)
Boufford, Jeff (A)	DeMello, Kathy (P)	O'Connor, Brice (P)
Canavan, Nicole (P)	Farley, Cassie (A)	
	Forma-Knaack, Ali (A)	

1. Secretary's Report – R. Culver

- a. **MOTION** to accept the minutes of the March 2024 meeting. **MOTION** was **SECONDED** and **APPROVED**.

2. President's Report – E. Ash

- a. NECPE Transition to new Moody's/Catylist ("MC") System.
A **MOTION** was made to extend test drive to all NECPE membership by the end of the month. The **MOTION** was **SECONDED** and **APPROVED**.

We will be ready to do the full transition in the fall.

- b. Update NECPE Access for RI-East Coast Commercial Property Network
We met with RI and they did a one year extension but decided not to renew it. They hoped their members could use NECPE. Initially, they wanted to revenue share, but that was quickly stopped. The number of RI users is 41 with only 180 on their board. Ethan reached out to CT since they have been removed.

When RI transitioned to the new platform they lost lots of memberships. They were among the first to adopt. That is the reason we are doing a test drive for membership. We have been working about 5 years or so on this with Nancy Allen when she was employed. She gave good advice over the years. Originally we thought a lot more members were coming in and now it sounds manageable. Ethan said that RI had a difficult time explaining value of this new program. We want to be sure that any new boards that come on who have low involvement market NECPE.

If we bring on RI and CT, we will need to discuss with Catylist/Moody's to make some minor contract changes.

3. **Treasurer's Report** – J. Boufford

- a. A MOTION to review the financials for March and April 2024. The financials were reviewed and will be placed on file.

4. **Office Administration Report** – A. Ropes

- Since the last meeting in March., there have been 23 inquiries into NECPE: 12 NH, 10 ME and 1 MA.
- As always working on withdrawals/deletions.
- I am working on NECPE invoicing this week and next for the year beginning July 1, 2024 – June 30, 2025.

5. **New Business** – no new business

6. A MOTION to adjourn the meeting was **SECONDED** and **APPROVED**. Meeting adjourned at 10:40 am

Respectfully submitted,

Allison Ropes
Executive Officer NECPE