

MINUTES

1. Call to Order
2. Roll Call

NECPE Board of Directors

Brown, Aron (P)	Jackman, John (P)	Marshall, Don (A)
DeMello, Kathy (P)	Jean, Bill (P)	O'Connell, Gerry (P)
DeSisto, Steven (Ph)	Litchfield, Brenda (P)	Perry, Greg (Ph)
Donovan, Tony (A)	Marchewka, Bob (P)	Scanlon, Susan (Ph)

Star Johnson: VT Rep Stand In (P)

1. **President's Report** – B. Marchewka

- a. Task Force To Improve Quality/Info On NECPE Update (J. Jackman)
A **MOTION** was made to accept the list of field changes dated March 14, 2016 provided by the Task Force. The **MOTION** was **SECONDED** and **APPROVED**.
- b. RPR Training Sessions Update (G. O'Connell)
RPR is live for all members. The information from RPR can be tied to your listing and you can pull up many varying reports. Both Bedford and Portsmouth classes held had positive reaction to RPR.
- c. Warren Group Update (G. O'Connell)
Still working with Warren group looking at integrating data into NECPE, auto feed. Task force will be meeting soon to review the positives/negatives of the contract with them.
- d. NHDRED Contract Update:
We received two sample contracts from Catylist that they used in Michigan for a similar situation. John Cronin agreed to review these pro bono. We hope to finish them up this week.
- e. Other Business: Bob Marchewka brought up that Kathy DeMello is planning a strategic planning meeting for CIBOR. Bob thought that maybe something we do for NECPE since CPE is a strategic component of CIBOR?

2. **Secretary's Report** – A. Brown

- a. **MOTION** to accept the minutes of the January 21, 2016 meeting was **SECONDED** and **APPROVED**.

3. **Treasurer's Report** – B. Jean

- a. **MOTION** to accept the month end Financials for January and February 2016 was **SECONDED** and **APPROVED**.

4. **Office Administration Report** – A. Ropes

Since the last meeting in January there have been 12 inquires for NECPE: 3 Maine, 6 NH, 1 RI and 2 MA.

RPR in Bedford had 18 signed up, 8 no shows – 10 attending.
RPR in Portsmouth had 22 signed up.

Continuing to work on request for delete listings. Last week there was some kind of error/bug in the program, I received 50 plus request to delete listing on the same listing.

5. **Membership Report** – A. Ropes

- a. Review New Members
Allison Ropes cited the new members names off of the membership update as of March 9, 2016.

6. **New Business**

7. **Adjournment**

A **MOTION** to adjourn the meeting was **SECONDED** and **APPROVED**. Meeting adjourned at 11:55 am.

Respectfully submitted,

Allison Ropes
Executive Officer NECPE