

MINUTES

1. Call to Order
2. Roll Call: *(Need 8 for quorum)*

Brown, Aron (P)	Hirsch, Larry (P)	Marchewka, Bob(P)	Overdeput, Hugo (P)
Cronin, John (P)	Jean, Bill (P)	Marshall, Don (P)	Tremblay, Andre (P)
DeMello, Kathy (A)	Johnson, Willliam “Star”(P)	Nadeau, Chris (P)	Valentine, Ralph (A)
Friedman, Joe (A)	Keeler, Wendy (A)	O’Connell, Gerry (P)	
3. **Secretary's Report** – A. Brown
 - a. **MOTION** to accept the minutes of the December 17, 2015 meeting was **SECONDED** and **APPROVED**.
4. **President's Report** – B. Marchewka
 - a. President’s Update
 1. David Preece Presentation on Ready Set Go

Explained Complete Streets. An environmental plan to approve properties or “certified Sites” Talked about the Three Levels of approval for each property to get final approval. Introduced Jack Munn, who explained the history of Certified Sites. Also presented Ready Set Go NH. They would like to partner with Catalyst and have a list of which towns are working on getting approvals for this system. Towns that are on board now are Bedford, Goffstown, Windham, Raymond and Manchester.
 2. Committee Liaison Assignments

A **MOTION** was made to disband the marketing committee. The **MOTION** was **SECONDED** and **APPROVED**.

Bob Marchewka agreed to be the liaison for RPAC and will continue on with sponsorship liaison.
 3. RPR Implementation Update (G. O’Connell)

Gerry is working on training for this and they will have online training for members to follow soon after.
 4. Warren Group Update (G.O’Connell)

They are giving a discount to CIBOR members. Typically about \$420 per member. We are still reviewing the contract with TWG and should get comments and decisions by mid February. We would also like to see a 60 day trial period for this service for those members who would like to try it out.
 5. Real Estate License Designation

Gerry is talking to NAR to see how they feel about Pins and designation.
 6. NHAR Leadership Symposium (A. Ropes)

A. Ropes reported that CIBOR pays for two people to attend NHAR's Leadership Symposium every April. The leadership symposium is Wed. evening, 4/6, through Fri. afternoon, 4/8 and will be held at the White Mountain Hotel and Resort, North Conway. Allison will forward the information to the board.

5. **Office Administration Report – A. Ropes**

Since the meeting in December, there are 6 new affiliate applicants and one new Realtor applicant.

The renewal process is coming along. I emailed a final notice to all REALTORS and Affiliates yesterday. I will start deactivating accounts next Wed.

Collection of 2015 Back Dues: CIBOR did receive a bill from NHAR for 2015 for \$ 3,726.00. I will be looking into it. A few names on the list are new.

6. **Committee Reports**

Affiliate and Special Events – B. Jean

After hours is being planned at a brewery. Bill is looking for ideas.

Communications/Public Relations – C. Nadeau

There was a meeting last week and we are getting proposals for 2016 with pricing for website maintenance and marketing.

Education – K. DeMello

B. Jean spoke in Kathy's absence. There was an Education meeting on Wed. The first quarter meeting will be a class by Tony Guinta on the importance of environmental permitting. The second quarter meeting will be a class by Dan Scanlon on tenant rep.

Finance – B. Jean

MOTION to accept the month end December 2015 was **SECONDED** and **APPROVED**.

Public Policy Committee/Government Affairs – G. O'Connell

Had first meeting last week. The Developers Forum is scheduled for Feb. 23rd at Eversource Park. Phase 2 of the program will roll out in April/May timeframe.

Grievance – G. O'Connell

Nothing new to report.

Membership – A. Tremblay's

- 1) **MOTION** to approve new provisional member applications subject to names being published as per CIBOR bylaws. The **MOTION** was **SECONDED** and **APPROVED**.

Professional Standards – W. Keeler (Absent)

RPAC – B. Marchewka

Bob will be talking to Tom Riley about a strategy to increase RPACdonations.

Sponsorship – B. Marchewka
Bob is talking to some possibilities

7. New Business

A question about grants was brought up. NHCIBOR did receive a smart growth grant and these funds are going to go towards the Developer's forum.

Kathy DeMello brought up the idea of having a board retreat in the fall. Kathy will reach out to Roger Turcotte and see if he could facilitate something. Kathy was thinking that the retreat could be around the strategic plan.

8. Adjournment

A **MOTION** to **ADJOURN** the meeting was **SECONDED** and **APPROVED**. Meeting adjourned at 10:35 am.

Respectfully submitted,

Aron Brown
Secretary 2016